



Job Advert- Business Operations Manager

ProAxis are a commercial diagnostics company, with rapidly growing sales of its pipeline of *in vitro* diagnostic products and the desire to confirm its status as a global specialist diagnostics hub. The company will be expanding its product portfolio and clinical service activities in 2022 and thus now desires to recruit an experienced Business Operations Manager to oversee all activities in our Belfast-based laboratory.

Summary of Role

We are seeking to recruit a dynamic and experienced Business Operations Manager with a proven track record of overseeing multiple parallel product development and clinical service projects, to provide a key supporting role to the Chief Executive Officer.

The Business Operations Manager will integrate their demonstrable ability to successfully prioritise and complete multiple complex projects into an exciting, fast-growing company and will be a key contributor to the future growth and success of the company on a global basis.

Responsibilities:

- Manage all the in-house R&D development programmes for a range of in-vitro diagnostic products, prioritising in line with the company's commercial strategy when required.
- Oversee the conduct of the company's existing and future clinical service partnerships with pharmaceutical companies.
- Managing production schedule and shipment of company products, to ensure timely supply to fulfill customer orders.
- Minimising cost of goods and maximising profitability of product portfolio.
- Deliver non-dilutive grant funding opportunities.
- Ensure robust assessment, alignment and execution of the overall research strategy, monitoring performance to KPI's.
- Build and nurture new and existing client relationships.
- Lead specific strategic initiatives as agreed with CEO.

Experience and desirable skills:

- Minimum science degree; higher qualification in relevant scientific speciality and/or business operations preferable.

- Extensive experience of managing multiple internal product development projects simultaneously, and of overseeing clinical trial services work to relevant regulatory/accredited standards, in a commercial diagnostics company.
- Having an existing network of key contacts within pharmaceutical, academic and/or CRO clinical trial units.
- Specific experience within the respiratory medicine field would be highly desirable.
- Able to deliver results in timely and cost-effective manner.
- Excellent interpersonal skills with the ability to lead, negotiate, resolve conflict, problem solve and overcome resistance or barriers.

This is a permanent, full-time role, with a base salary and additional remuneration commensurate with experience and performance. The company offers a generous holiday and sickness allowance, as well as inclusion in the Benenden Healthcare programme.

Due to the nature of the role, the successful applicant will need to be based in Belfast. Must be willing to travel internationally as required.

The deadline for applications is 5pm on Friday December 10th 2021.

This will be a multi-stage assessment process with first round interviews for short-listed applicants taking place shortly after this date.

For further information about the company, please visit www.proaxis.com

Employment type

Full-time